

Mississauga Bicycle Racing Club Governing Bylaws

Section 1 – Name

- I. This organization shall be known as the “Mississauga Bicycle racing Club”. Hereafter known as the Club.

Section 2 – Membership

- I. Membership is open to all persons who apply for membership who are 18 years of age or older and who complete the necessary documentation and who pay the annual dues.
- II. A full membership is granted for a calendar year.
- III. A partial membership may be granted at any time of the year but the benefits of full membership are at the discretion of the Executive.
- IV. In applying for membership members absolve the Club; it’s officers and members of any responsibility for loss, damage or injury as a result of participation in activities sponsored by the Club.
- V. All members must sign an Ontario Cycling Association (OCA) waiver absolving the Club of any liability before participating in any club activities.
- VI. All members are expected to conduct themselves at all times, when participating in Club activities or representing the Club by wearing the Club clothing, in a manner that would not bring disrespect to the Club. Members who breach this policy can be subject to disciplinary action up to and including expulsion from the club.

Section 3 – Officers and Duties

- I. A Board of Directors, hereafter known as the Executive, which will consist of four officers, will run the Club:
 - President - Lead spokesperson for and represents the Club when dealing with other organizations, schedules and presides over meetings.
 - Vice President - Assists the President and assumes the duties of the President in their absence, whether temporary or permanent due to resignation or removal of the President from office.
 - Treasurer - Manages finances, prepares, files and maintains financial records of the Club.
 - Secretary - Prepares meeting minutes and all non-financial records for the Club.

Selection Process

- II. Officers will be selected by a majority vote at the Annual General Meeting.
- III. Positions on the Executive are for a term of one year or until the next Annual General Meeting unless a member resigns or is removed from the Executive. The one year time period shall be called a “Term”.
- IV. When a position on the Executive becomes vacant prior to the Annual General Meeting, the President will ask the membership of the club to submit nominees to fill the position. The present Executive will then select a member, from the list of nominees, to fill the position.
- V. There is no limit to the number of terms an Officer can serve.

Removal from Office

- VI. Any member of the Executive may be removed from office, for any reason, by a 3 out of 4 vote of the Executive. The motion to remove an Officer must first receive a 1st and 2nd nomination from anyone in the Club, which will be followed by a vote of the Executive at an Executive meeting held within 30 days of receiving the motion to remove. The Officer must be notified a minimum of 15 days before a meeting where a removal vote is to take place.

Section 4 – Meetings

- I. Once a calendar year the Executive will hold an Annual General Meeting (AGM) where all Club members are welcome to nominate and select Club Executives and discuss any Club business. The Club membership will be notified at least 30 days prior to the scheduled date.
- II. If at least ten percent of club members make a written request for a Special meeting the Executive will schedule a meeting within 30 days. The Club membership will be notified at least 14 days prior to the scheduled date.

Section 5 – Finances

- I. The Club will be financed by the collection of member's dues and the collection of sponsorship funds.
- II. The members' dues will be used to cover the club's administration costs.
- III. The Clubs fiscal year shall be for one calendar year from January 1st to December 31st.

Section 6 – Bylaw Amendments

- I. These Bylaws can be amended at the AGM by a majority of the Executive and a majority of the Club members present. (Both majorities are needed)
- II. Any amendments must be submitted in writing to the Executive a minimum of 21 days prior to the AGM.
- III. The Executive will make available to the Club membership the proposed amendments a minimum of 14 days prior to the AGM.